

Credit View *principal's* *comments*



Port Credit Secondary School

70 Mineola Road East, Mississauga, Ontario L5G 2E5

Telephone
278-3382

Principal
J.G. Zarn B.A., M.Ed.

Vice Principal
C.J. Chaffe B.A.

Vice Principal
E.J. Peter B.A., M.Ed.

August, 1980.

Dear Parents:

Welcome

I wish to take this opportunity to welcome your son or daughter to Port Credit Secondary School for the coming school year and sincerely hope the year is enjoyable and educationally profitable. 'Two Parents' Nights have been scheduled during the year, but please do not hesitate to call the school at any time if you wish to arrange an appointment with the Principal, Vice-Principals, counsellors or subject teachers to discuss the progress of your son or daughter.

Rules and Policies

At Port Credit Secondary School this year we will have approximately 1300 students, which of course necessitates a few common sense rules and policies to protect the interests of individual students and to maintain an efficient school operation. Students will receive a copy of these rules and policies (Student Information Card) on opening day. I have included a copy with this newsletter for your information. Please find attached The Peel Board of Education discipline policy.

Activity Period

Extra-curricular activities are available after school ranging from athletics to a variety of clubs to meet the interests of students. Involvement in these activities is encouraged as they provide an opportunity to develop interest and skills beyond the classroom. This activity period, from 3:00 to 3:40 p.m. each day, is also important as provision is made for students to receive additional academic assistance whether it be voluntary or requested by teachers. Employment commitments therefore should be arranged after this period. In this regard there has been an increase in the number of students who are employed for a longer time during the week. This has in some cases caused attendance problems and has had a detrimental effect on education progress. Your cooperation is requested.

Physical Education Information

Students receive on the first and second days of school, detailed written information on physical education at Port Credit Secondary School. Safety procedures, dress regulations, attendance and evaluation, are some items presented. Ask your son/daughter for this information if you are interested in the physical education programme.

Grade 9 Uniform

All grade 9 students are requested to purchase the prescribed uniform at the Port Credit Secondary School bookstore. (Gold crested T-shirt, blue shorts with gold trim, striped tube socks). Cost \$11.00. In addition each student must have running shoes (no blue soles please), athletic support and a towel.

Grade 10, 11, 12 Uniforms

Students may purchase the new P.E. uniform during the first week of school with a pre-paid order.

If the student chooses not to purchase the uniform, the following dress is required for all P.E. classes: White T-shirt, gym shorts, white socks, running shoes, athletic support. Students who are not properly dressed will not be allowed to participate in the class. Dress is considered in student evaluation.

Teachers

We welcome the following teachers to Port Credit Secondary School.

AYRES, Miss P.	- Mathematics
BAYS, Mrs. N.	- Girls Physical Education and Geography
COLTHART, Mr. A.	- Art
COPPING, Mr. B.	- English
GLENNIE, Mrs. S.	- E.S.L.
MELLON, Mr. B.	- Science
MITCHELL, Miss J.	- Girls Physical Education and English
MOTHERWELL, Mrs. K.	- Business Education
OJALA, Mrs. I.	- S.L.D.
SMITH, Mr. R.	- English

Yearbook Advertisement

This September, the Yearbook staff will begin working on the 1980-81 edition of the Log. We need your support! If you own a business, would you please consider placing an advertisement in this year's edition. In addition to gaining added publicity for your business you will be helping to support a valuable activity at Port Credit Secondary School.

If you are interested, please telephone the school.

Communication

Please find attached, a letter requesting your business telephone number(s) to facilitate school and parent communication.

Early Registration Week

Although the first school day begins on Tuesday, September 2nd, from 8:45 to 11:30 a.m. early registration for students will commence during the last week of August from 9:00 a.m. to 3:00 p.m.

- Year 1 - Monday, August 25th
- Year 2 - Tuesday, August 26th
- Year 3 - Wednesday, August 27th
- Year 4 - Thursday, August 28th
- Year 5 - Each day, August 25th - August 28th
(Textbooks will be sold only on August 27th)

It would be appreciated if students could register on the days indicated above but if this is not possible, they may register on any of the four days.

During registration, students will obtain their timetables, homeroom allocation, lockers, bus information (for students who live over 2 miles from school as determined by The Peel Board of Education), grade thirteen textbooks and grade 9 physical education uniforms.

Counsellors and Vice-Principals will also be available during registration week to give advice on timetable changes which may be necessary as a result of June promotion recommendations, summer school results, or a change in future plans by students. Changing timetables is a time-consuming process therefore revision during Registration Week as opposed to early September is strongly recommended.

Student Costs

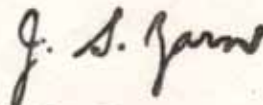
During early registration week, students will be asked to pay for the following:

1. Fees (total \$10.00)
 - a) Four dollars is collected on behalf of the Students' Council, Boys' Athletic Council and Girls' Athletic Association, who subsidize the extra-curricular activities at Port Credit Secondary School.
 - b) Six dollars is given to the Yearbook and represents a down payment.
2. Locks \$2.75 (new) \$1.50 (second hand)
If you already have a Dudley lock, it should be brought on registration day so that the serial number and combination can be recorded and placed on your locker.
3. Grade 9 Physical Education Uniform Tops, shorts and socks - \$11.00

Mathematics Department Policy

Please see attached letter.

Yours truly,



J. S. Zarn

FIRST TERM DATES TO REMEMBER

Commencement Exercises - Friday, November 7th
Parents' Night - Thursday, November 13th
Christmas Music Concert - Wednesday, December 17th

EXAMINATIONS

November 28th - December 5th
March 13th - 20th
June 10th - 17th

OFFICIAL HOLIDAYS

Thanksgiving Day - October 13th
Remembrance Day - November 11th
Christmas Vacation - December 20th to January 4th inclusive
Winter Break - March 21st to 29th inclusive
Good Friday - April 17th
Easter Monday - April 20th
Victoria Day - May 18th

LIST OF ACTIVITIES FOR STUDENTS

Audio-Visual Club	Girls' Athletic Association	Outdoor Club
Boys' Athletic Council	Investment Club	Public Speaking
Bands and Chorus	I.S.C.F.	Rhythmics
Camera Club	Library Club	Silk Screening
Cheerleaders	Mathematics Club	Sphere '81
Chess Club	Mississauga Winter Carnival	Student Council
Debating Club	Model United Nations Club	Woodworking Club
Drama Club	Newspaper	Yearbook (Log)

ATHLETICS

Badminton	Golf	Tennis
Basketball	Gymnastics	Track and Field
Cross-Country	Skiing	Volleyball
Field Hockey	Soccer	Wrestling
Football		



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Dear Parent:

The staff at Port Credit Secondary School feels strongly that regular attendance is an important factor in achieving success and developing a sense of responsibility. The teachers spend a great deal of time and energy to prepare interesting lessons. The student has made a commitment in choosing a subject and is expected to take advantage of this preparation.

Our attendance policy can be stated quite simply - students are expected to attend classes regularly and punctually. We feel that parents expect to be informed about any attendance problems. Since the parents in many families both work, communication about a student's absenteeism is sometimes difficult. We would ask your cooperation in giving us a telephone number where the parents can be reached during the day. With your help we can solve any attendance difficulties early, before absenteeism becomes a major problem.

Please call the school and leave the telephone number where you can be reached during the day, or mail in the tear-off slip below.

Thank you for your cooperation.

Yours truly,

J. S. Zarn
J. S. Zarn

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Port Credit Secondary School
70 Mineola Rd. E.,
Mississauga, Ontario L5G 2E5.

Parent's Name _____

Telephone No. (where I may be reached during the day): _____

My children attending Port Credit Secondary School for 1980-81 are:

Name

Grade

DISCIPLINE POLICY

PREAMBLE

The Region of Peel by necessity has a large number of schools. Each school, with separate administration and staff may differ with respect to discipline to some extent. Similarly, the larger the staff, the more difficult the application of a consistent discipline policy.

Many aspects of society may contribute to a youth lacking in self discipline, but The Peel Board of Education can only recognize a responsibility shared with all of society, and must accept as its responsibility the teaching of self-discipline, and the maintenance of an appropriate disciplinary tone throughout student activities.

In formulating any discipline policy, it must be understood that:

- a) each student is an individual unique in his or her personality, family context, attitudes and abilities;
- b) each school has its own identity determined in part by the character of the community which it serves and by the staff who are responsible for the education of the student in attendance at that school;
- c) each administrator has his/her own management style of effectively regulating student behaviour; and
- d) each behavioural situation which requires disciplinary action has its own unique and varying set of extenuating circumstances.

A regional policy should incorporate both guidelines and specific disciplinary practices that, because of their importance, must be administered uniformly throughout the Board. The Peel Board of Education must retain staff who are able and willing to operate within Board policy, with the authority of The Education Act to develop Peel youth who are responsible for their actions.

For the above reasons, it is perceived necessary for The Peel Board of Education to articulate a Discipline Policy which shall provide consistent direction for school staffs, parents and students.

Statement of Policy:

The Peel Board of Education, while recognizing the authority and responsibility for discipline as defined within the Education Act and the accompanying regulations, approves the establishment of a Discipline Policy which shall:

- establish and maintain a climate within student activities which will allow students to learn without unnecessary distraction;
 - assist students in the recognition of, and respect for, the rights of other persons;
 - assist students in the development of a respect for property;
 - assist students in the achievement of self control and self discipline
- Such a policy shall be administered in accordance with the regulations.



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Dear Parents:

This letter is an attempt to explain the policies of the Mathematics Department of Port Credit Secondary School. Students have been informed of these policies and we think you should be aware of them also.

a) Extra Help

Every teacher is willing to give your son or daughter extra help in Mathematics. At the first sign of difficulty, students should speak to their teacher and arrange a mutually acceptable time for extra help. If a teacher is absent, or unavailable for extra help because of a meeting or a coaching assignment, your child can (and should) ask any Mathematics teacher for extra help. In some instances, a teacher will insist on a student coming in for extra help. Your support of this policy is appreciated.

b) Homework Room

This year we are having Room 104 set aside from 3:05 to 3:40 p.m. daily (except Fridays) for the purpose of helping students with their homework. A mathematics teacher will be on duty and will answer any questions that students have regarding homework. This is not meant to take the place of "extra help" from the student's regular teacher. It is hoped that Room 104 will provide an environment where students can work quietly and have instant help on the work covered that day in class.

c) Evaluation

There are three terms in the year with an examination at the end of each term. The proportion of term work to exam is as follows:

	<u>Term Work</u>	<u>Examination</u>
Grade 13	50%	50%
Grades 9 to 12 (Phase 5)	60%	40%
Grades 9 to 12 (Phase 4)	70%	30%

"Term Work" is defined as daily work, participation in class, quizzes, chapter tests or assignments. If a student is not in regular attendance, his term mark will suffer.

If a student misses a test, he or she will be marked "absent" if the student is legally absent. If a student is "skipping" a class

when a test is given, he or she receives a "0". The teacher may, in the case of a student who is legally absent, test that student on his or her return to school.

If a student does not write 70% of the term tests, that student will be given NR for term work. In terms 1 and 2 the exam mark will make up the complete evaluation. On term 3, the student will be required to write the final examination so that the teacher can evaluate the student fairly. (NR means No Record)

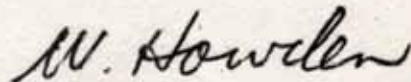
d) Textbooks

The price of Mathematics textbooks has risen to an average of \$10.50 per book. Students in MAT 151, 251, 351, 451, 341 and 441 will be issued with a numbered text in September. Other courses have class sets of texts. The condition of the text will be noted beside the student's signature.

In June, it is expected that the student will hand in the same text issued in September. The condition should be almost the same as it was in September, reduced by some deterioration because of normal use.

If a student loses a text, we must collect \$10.50 from you before we issue another text. This is the replacement cost of the text.

Yours truly,



W. Howden,
Department Head, Mathematics.

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