

Port Credit Secondary School

70 Mineola Road East, Mississauga, Ontario L5G 2E5

Telephone
278-3382

Principal
J.S. Zarn B.A., M.Ed.

Vice Principal
T.J. Chaffe B.A.

Vice Principal
E.J. Peter B.A., M.Ed.

January, 1980.

Dear Parents:

I sincerely hope that you and your family had a Merry Christmas and Happy New Year.

We have a very active programme for the second term. I look forward to meeting you at some of the events mentioned below.

Parents' Night - January 10, 1980

Thanks to the many parents who attended our Parents' Afternoon and Evening in November. Although postponed for a week because of the "Mississauga Emergency", a large number of parents attended. We appreciate your interest and efforts in attempting to solve early problems or establishing person to person relationships.

Out next Parents' Night on January 10th will be the last formal one for the year. It is important, where problems still persist after the examinations, to discuss with the teacher strategies to assist your son/daughter for the remainder of the year.

Please note details for the evening in the enclosed invitation.

Grammar!!

Yes, formal grammar is being taught and tested at Port Credit Secondary School. Since you attended school in the "good old days" I'm sure you will find the following grammar question, from the grade 9 examination, interesting? challenging? traumatic?

For each of the underlined words in the sentences below, identify the part of speech and state its function in the sentence.

- 20
- This exam is very fair.
 - He and I went there during the storm in the middle of the winter.
 - The team played an exciting football game.

Emergency Closing of Schools

If Port Credit Secondary School is closed before school hours because of weather conditions, the information will be communicated to parents and students via the radio stations listed below. Please do not telephone the school as this occupies all the lines and hinders emergency communications.

1010 CFRB
590 CKEY

740 CBL
790 CHIC

1190 CJMR
680 CFTR

Should it be necessary to close school during school hours, it is expected that students and parents will know beforehand what arrangements have been made for this situation.

There may be occasions when the school is not closed but inclement weather seriously restricts the number of students who attend. Teachers must decide, based on the number in the class who are absent, whether to teach new work. If new work is not taught then a number of options exist: review work, remedial assistance, enrichment, completion of assignments which may require use of the library facilities. Because new work is not taught, students should not infer that "nothing was being taught".

Student Course Selection Procedure - 1980-81

Student Course Booklets will be distributed approximately January 10th. Counsellors will be interviewing students during the week of January 21st.

Do not hesitate to contact our counsellors for clarification of programmes for the 1980-81 academic year.

Dates to Remember

Parents' Night - January 10th
Professional Development Day - February 18th
(Staff only are present -
no scheduled classes)

Events

Drama Night - February 28th
60th ANNIVERSARY HOMECOMING - April 26th
Spring Music Concert - May 14th

Examinations

March 7th - 14th - (Immediately preceding the
Winter Break)
June 6th - 13th - (For non-recommended students)

Holidays

Winter Break - March 17th - 21st
Good Friday - April 4th
Easter Monday - April 7th
Victoria Day - May 19th

Counselling Department

Career Week - October 29th to November 1st

Over 1,000 senior students participated in a variety of activities organized by the Counselling Department to focus on possible careers.

The following topics are representative of the programme:

Film - "Hopes, Dreams, Realities"
- "Health Careers"
Sheridan College - "opportunities"
Engineering - "a possible career" (Thanks to Mr.
Gerson for an interesting and informative
presentation)
Ministry of Labour - "Changing Employment Outlook"



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INVITATION TO PARENTS

In order to discuss the accompanying report of progress for term one, the principal and staff of Port Credit Secondary School invite you to the school on Thursday, January 10th from 7:00 - 9:30 p.m.

To arrange interviews, please call the school office at 278-3382 during school hours. Please be patient as we only have four lines and one secretary to coordinate the interview times. If you do not wish to reserve in advance, please go to the cafeteria, where student secretaries for each staff member will arrange appointments. May I suggest, to avoid delays, that you come early and bring a list of names of teachers you wish to contact.

Student guides will be available throughout the school for your assistance.

Refreshments will be served in the cafeteria. We look forward to seeing you.

Yours sincerely,


J. S. Zarn

/f

Career/Educational Testing - Senior Students

This year, the counselling department at Port Credit Secondary School is offering a career/educational testing programme to senior students. This programme is completely voluntary and is being offered in order to assist students examine their strengths and limitations and relate this information in a meaningful way to career and educational goals. The programme provides a systematic method of investigating career areas and educational performance.

Involved in this programme are interest tests and a series of eight aptitude tests. Once the tests have been scored, the counsellor and student examine and interpret the results in an individual interview. Students are also encouraged to recognize the necessity of planning for their future and of seeking further information which can be of benefit to them.

There is a minimal cost for this programme of approximately \$2.00. Interested senior students can see their counsellor for further information.

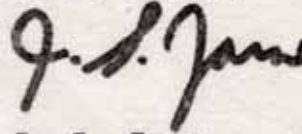
Congratulations

All of us in the Port Credit community were extremely proud of Ellen Stewart's success at the World Gymnastics Competitions in Texas during early December. She placed second in the Canadian competitors and was one of thirty-six finalists in the world.

The Canadian team record qualified them to participate in the Olympics this summer.

Best wishes Ellen in the selection meets this year in preparation for the Olympics.

Yours truly,



J. S. Zarn

PORT CREDIT SECONDARY SCHOOL

70 Mineola Rd.E. 278-3382

STUDENT INFORMATION CARD

1980 - 81

DAILY ROUTINES

The following procedure and routines are established to facilitate the operation of Port Credit Secondary School.

An understanding and responsible approach to the information on this card will ensure a positive learning experience and a pleasant, orderly environment for all.

It is the responsibility of each student in attendance at this school to be fully aware of these policies.

This card has been prepared so that information is available throughout the year. Place it in the front of your period one notebook.

DAILY SCHEDULE

Schedule	Regular Day	Shortened Day
Classrooms open	8:30	8:30
Warning Bell	8:42	8:42
Late Bell	8:45	8:45
Home form	8:45-8:56	8:45-8:56
Period 1	8:56-9:48	8:56-9:42
" 2	9:48-10:40	9:42-10:25
" 3	10:40-11:32	10:25-11:08
" 4	11:32-12:24	11:08-11:51
" 5	12:24- 1:16	11:51-12:34
" 6	1:16- 2:08	12:34- 1:17
" 7	2:08- 3:00	1:17- 2:00
Activity and Tutorial Period	3:00- 3:40	

ATTENDANCE AND ABSENTEEISM

Regular attendance and punctuality are obvious necessities for success in school. Subject class absence will be recorded on all report cards.

NOTES EXPLAINING ABSENTEEISM

- a) On the first day back to school after an absence, a student in Grades 9-10 shall bring to the Home Form teacher a note:
 - i) explaining the reason and date of absence.
 - ii) with a signature by the parent or guardian.
- b) Students in Grades 11, 12, 13 may write their own notes.

LATE PROCEDURE

- a) Homeform lateness - Students arriving late for school must report to the Attendance Secretary in the cloakroom up to 9.10 am. and after 9.10a.m to the main office before going to class. If possible bring a note explaining the reason for your lateness.

- b) Period lateness-Students are expected to move directly from one class to the next. Under no circumstances should this take more than 5 minutes.

Procedure for signing out during classes or before 3.00 p.m.

- a) Students who have a specific reason to leave the school before the end of the day e.g. doctor's appointment, etc.) must sign out at the office. In order to sign out, a student must present a note from home stating the reason for leaving and the time the student is to leave.
- b) A student who becomes ill during the day and wishes to go home is to report to the student counter in the main office, at which time the parent or guardian will be contacted.*

*(IT IS ESSENTIAL THAT THE OFFICE HAS PARENT BUSINESS PHONE NUMBERS IN CASE OF EMERGENCY)

Procedure Regarding Lockers

- 1. Each student must use only the locker assigned to him/her. The student is responsible for any damage occurring to the locker through misuse. Report any defects in your locker or its operation to the office at once.
- 2. Books for morning classes are to be obtained from the locker before 8.40 a.m. and for the afternoon classes at the end of the lunch period.
- 3. Only Dudley combination locks purchased from the school or approved by the school may be used on the locker. Students, for their own protection should keep this combination secret at all times. This is important since the Peel Board of Education does not have insurance to cover the loss of personal property.

LUNCH PERIODS

For students who remain at school for the lunch period, ALL FOOD IS TO BE EATEN IN THE CAFETERIA. You may bring your own lunch if you wish, but the cafeteria supplies a hot dinner. Please keep in mind that over 1,300 people eat in the cafeteria each day. If each person does his/her share to keep the tables clean and to put his/her garbage in the waste containers, it will be a more pleasant place in which to eat. Abuse of the cafeteria facilities will not be tolerated.

SMOKING ON SCHOOL PROPERTY

Students may smoke only in the courtyard off the east parking lot during their lunch period or timetabled study period. Students should not be in the smoking area at any other time during the school day. At dances students may smoke in the hall area where special containers are provided but not in the dance area. At no time is smoking permitted in the washrooms.

AUTOMOBILES

Parking on school property is a privilege! it is not a right. Students who drive cars to school are to park them in the east parking lot only and in spaces marked off by yellow lines. Cars are to be locked during school hours and used only as a means of transportation to and from school. Students are not to sit in cars during the school day.

BICYCLES

Bicycles should be parked in the SOUTH EAST parking lot near the tennis courts and should be locked. If you leave them in the WEST parking lot, the chances of theft are much greater.

MOTORCYCLES

Motorcycles are to be kept in the EAST parking lot and are not to be driven across the driveway in front of the school.

SCHOOL PROPERTY

a) TEXTBOOKS

Textbooks issued to students are the property of the Board of Education. Each book will have your signature on the front page and you are financially responsible for that book. If you drop an option during the year, the textbook will be returned at the time office approval is granted for the change of programme.

b) MISUSE OF SCHOOL PROPERTY WILL NOT BE TOLERATED Your assistance in maintaining the school appearance is appreciated.

VACATION PERIODS

Christmas	Dec.22 - Jan. 2
Mid-Winter Break	Mar.23 - Mar. 27
Good Friday	April 17
Easter Monday	April 20

EXAMINATIONS

First Term	Fri.Nov.28-Fri. Dec.5
Second Term	Fri.Mar.13-Fri.Mar 20 (immediately preceding Mid-Winter break)
Third Term	Fri.June 10-Fri.June 17

To maintain the credibility of our examinations all students are to sit their exams at the times indicated in the exam schedule. The location of subjects on the examination schedule varies from year to year.

LOST AND FOUND ARTICLES:

"Lost and Found" is provided through the main office. All enquiries are to be directed to the office secretary.

HEALTH SERVICES

A registered nurse is not on duty in this school. A public health nurse is present Friday morning of each week. Appointments can be made through the Counselling Services.

STUDENT ACTIVITY FEES

Upon registration all students are expected to pay a fee of \$4.00. This money finances the many Student Council activities and extra curricular programmes. Students will be issued an activity card which allows participation in school activities, clubs and teams.

STUDENT GOVERNMENT

This elected group represents the students of P.C.S.S. It is responsible for organizing and financing many student activities. However, the impact of this government on the life of P.C.S.S. is related directly to the support provided by the student body. Your involvement is needed!

EXTRA-CURRICULAR ACTIVITIES

P.C.S.S. offers a wide range of club and team activities. You are encouraged to join. Activity points, leading to Junior, Senior and Honour Awards, are granted to all club and team participants.

Junior Awards -	30 points
Senior Awards -	70 points
Honour Awards -	100 points

DANCES

Dances are held periodically during the school year. In order to attend these functions, students must have paid the activity fee. Students are not allowed entry after 9.30 p.m. and there is no re-entry after leaving the building. Guests must be registered at the office by the student, prior to the evening of the dance.

COUNSELLING SERVICES

The Counselling Department is available to discuss problems related to school, home, friends or work. To make an appointment, see the Counselling Secretary during your spare time. Students should not miss tests or important class work for appointments.

LIBRARY SERVICES

P.C.S.S. Library provides all staff and students with the facilities and atmosphere for independent study or small group work. Our 14,000 volume collection includes reference materials to support the curriculum and a varied selection of paperback fiction to read at leisure. The library also operates the school's entire audio-visual service. Come to browse, to research or to study between 8.20 a.m. and 4.00p.m. each day.

VISITORS

Non-students of P.C.S.S. wishing to visit the school are required to sign in at the main office upon entering the property.